

INCORPORATION OF COMPANY - Requirements and checklist

Requirements at incorporation stage:

1. Company name desired
2. Main trading object/line of business
3. Director/s and respective home/office address
4. Shareholder/s and respective home/office address
5. Company Secretary and respective home/office address
6. Copy of ID Card and/or passport of all directors, shareholders and company secretary
7. Completed and signed onboarding documents (provided by us)

Note: For non-EU individuals we also require a bank reference or a professional reference not older than 3 months.

Unless you provide a Maltese address, we will use our office address as part of our service to you.

Requirements for opening of a bank account (valid for all directors and shareholders):

1. Passport/ID Card to be seen in original or certified
2. Bank reference in original confirming a two-year relationship with the bank
3. Bank statement for the last six months
4. Utility bill or proof of address in original or certified
5. Curriculum Vitae
6. Email address and contact number
7. Business plan/company profile
8. Contractual agreements
9. Source of wealth & source of funds
10. Professional reference for non-EU nationals

Certification can be done by a notary, or lawyer, or accountant and documents are not to be dated older than 3 months.

The banks reserves the right to ask for more information, such as source of funds declarations, competence and experience in the business, accounts of foreign company business (depending on the bank's requirements). We can offer introductions to a number of reputable banks in Malta. It may take up to three months to open a bank account. Applications are successful based on the bank's client acceptance policy and due diligence requirements.

All documents must be submitted in English. If these are available in any other language, a translation by an official translation agency is required.